



## Public Board Meeting

### Minutes

Date: Wednesday, January 8, 2020

Time: 1:09 PM

#### Trustees

Nicole Buchanan, Chair  
Laurette Woodward, Vice Chair  
Bill Christie, Trustee  
Dianne Macaulay, Trustee  
Bev Manning, Trustee  
Bill Stuebing, Trustee  
Cathy Peacocke, Trustee

#### Senior Administration

Stu Henry, Superintendent of Schools  
Bruce Buruma, Corporate Secretary  
Colin Cairney, Corporate Treasurer  
Ron Eberts, Associate Superintendent  
Chad Erickson, Associate Superintendent  
Nicola Golby, Associate Superintendent  
Della Ruston, Associate Superintendent

#### 1. Call to Order

The public meeting of the Board of Trustees was called to order at 12:00 p.m.

#### 2. Motion to Meet in Private

Moved By: Bill Christie, Trustee

*THAT the Board meet in private, the time being 12:00 p.m.*

**Carried**

#### 3. Revert to Public Meeting

The meeting reverted to a public meeting, the time being 1:09 p.m.

#### 4. O Canada

O Canada was sung.

#### 5. Land Acknowledgement

The land recognition statement recognizing Treaty 6 and Treaty 7 territory was read by Trustee Manning.

#### 6. Approval of Minutes

Moved By: Cathy Peacocke, Trustee

*THAT the minutes for Board Meeting November 13, 2019 be approved as presented.*

**Carried**

## **7. Approval of Agenda**

Moved By: Bev Manning, Trustee

*That the agenda for the Board Meeting January 8, 2020 be approved.*

**Carried**

## **8. Recognition**

## **9. Governance Agenda**

### **9.1 Facility Maintenance Plan**

Associate Superintendent Della Ruston provided proposed projects for both the Infrastructure Maintenance and Renewal (IMR) program and the Facility Maintenance Program (FMP) for this year.

The IMR criteria are clear and reported annually to Alberta Education. This plan outlines the district's projected IMR expenditures. The FMP is funded out of Plant Operations and Maintenance (O & M) revenues and accumulated reserves.

A wide range of IMR projects that affect most schools in the district, total \$4,450,704 with an additional \$500,000 contingency to allow for projects not yet realized.

FMP funds continue to be used for staffing, contracted services, insurance, utilities, and supplies. Additionally, there are budgeted amounts totaling \$22,263 for specific items for the 2019/2020 school year.

Moved By: Bev Manning, Trustee

*THAT the Board of Trustees receive the Facility Maintenance Plan and Infrastructure Maintenance and Renewal Plan as information.*

**Carried**

### **9.2 Quarterly Financial Report**

Corporate Treasurer Cairney provided the first quarter financial statements for the period ending November 30, 2019. The total budget for the current school year amounts to \$122,976,691.

Difference from previous years is the reallocation of grants for this year that were previously funded in 2018-2019 year. The November 2018 first quarter report last year would have included the following grant amounts as of the end of November:

Class Size Initiative	\$1,233,913
School Fees Reduction Grant	\$ 194,789
Transportation Fees Reduction Grant	\$ 39,266
<b>Total</b>	<b>\$1,467,968</b>

This funding reduction is being offset by the 2019-2020 One-time Transition Grant amount received to-date of \$532,890. The net grant amount change as of the end of November 2019 being \$935,078 less than the previous year.

Moved By: Bill Christie, Trustee

*THAT the Board of Trustees accept the Quarterly Financial statement for the period ending November 30, 2019 as information.*

**Carried**

### **9.3 Board Policy #3**

The Board of Trustees reviewed Board Policy #3 - Role of the Trustee.

Moved By: Bev Manning, Trustee

*THAT the Board of Trustees receive Board Policy #3 as information.*

**Carried**

### **9.4 Enrolment Summary Report**

Student Enrolment at the end of November 2019 was 11,252 students and 11,257 students at the end of December 2019.

Moved By: Laurette Woodward, Vice Chair

*THAT the Board of Trustees accept the Enrolment Summary Report for November and December 2019 as information.*

**Carried**

### **9.5 ASBA Report**

Trustee Peacocke provided a report from the Alberta School Boards Association from the December 2, 2019 Zone 4 meeting.

ASBA Zone 4 reps were asked to go back to their Boards to ask how to identify the zone in media releases if not all eight boards agree on a particular issue that the majority of Boards want to send out as a media release. There was a discussion on this with direction being provided to Trustee Peacocke to take back to the next zone meeting. Direction being to identify as "Zone 4 Central Alberta School Boards" instead of ASBA and to identify who the boards were that were not in favor of the media release.

Moved By: Cathy Peacocke, Trustee

*THAT the Board of Trustees accept the ASBA Report as information.*

**Carried**

## **9.6 PSBAA Report**

Trustee Stuebing provided a written report.

Moved By: Bill Stuebing, Trustee

*THAT the Board of Trustees accepts the PBSA Report as information.*

**Carried**

## **9.7 PSBAA Awards**

The Public School Boards Association of Alberta recognizes those who have had a positive impact on public school education through their annual awards program. The Board of Trustees reviewed criteria for the awards and made recommendations on nominations that will be completed by district administration that include:

Mustard Seed of Alberta - Special Contribution to Public School Education

Moved By: Bill Christie, Trustee

*THAT the Board of Trustees recommend nominations to be submitted for the Public School Boards' Association of Alberta Awards Program.*

**Carried**

## **9.8 Superintendent's Report**

Superintendent Henry provided a review of activities he has been involved in over the last two months.

ASBA Zone 4 meeting being held at Central Services. The Board of Trustees recommended that Student Supports Rooms be showcased during the meeting.

Moved By: Bev Manning, Trustee

*THAT the Board of Trustees accepts the Superintendent's Report as information.*

**Carried**

## **9.9 Board Chair's Report**

There was no report provided.

## **10. Correspondence**

### **10.1 Correspondence Received**

A letter from Minister Adriana LaGrange regarding the District's request to add the word "public" to the Red Deer School Division's school division and corporate names.

Moved By: Bev Manning, Trustee

*THAT the Board of Trustees recommends under Section 79 of the Education Act, request that the Minister of Education approve the change of our legal name to The Red Deer Public School Division and The Board of Trustees of the Red Deer Public School Division.*

**Carried**

## **11. Celebrations**

The Board of Trustees and Senior Administration commented on events and activities they participated in.

### **Motion to Meet in Private**

Moved By: Bill Stuebing, Trustee

*That the Board meet in private, the time being 2:49 p.m.*

**Carried**

### **Revert to Public Meeting**

The meeting reverted to a public meeting, the time being 3:10 p.m.

## **12. Adjournment**

Chair Buchanan declared the meeting adjournment at 3:10 p.m.

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Chair

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Corporate Treasurer