



Public Board Meeting

Minutes

Date: Wednesday, September 11, 2019

Time: 1:02 PM

Trustees

Nicole Buchanan, Chair
Laurette Woodward, Vice Chair
Bill Christie, Trustee
Dianne Macaulay, Trustee
Bev Manning, Trustee
Bill Stuebing, Trustee
Cathy Peacocke, Trustee

Senior Administration

Stu Henry, Superintendent of Schools
Bruce Buruma, Corporate Secretary
Colin Cairney, Corporate Treasurer
Ron Eberts, Associate Superintendent
Chad Erickson, Associate Superintendent
Nicola Golby, Associate Superintendent
Rob Moltzahn, Associate Superintendent
Della Ruston, Associate Superintendent

Call to Order

The public meeting of the Board of Trustees was called to order at 12:04 p.m..

Motion to Meet in Private

Moved By: Dianne Macaulay, Trustee

THAT the Board meet in private, the time being 12:04 p.m..

Carried

Revert to Public Meeting

The meeting reverted to a public meeting, the time being 1:02 p.m..

O Canada

O Canada was sung.

Land Acknowledgement

The land recognition statement recognizing Treaty 6 and Treaty 7 territory was read by Chair Buchanan.

Approval of Minutes

Moved By: Cathy Peacocke, Trustee

THAT the minutes for Board Meeting June 12, 2019 be adopted as amended.

Carried

Approval of Agenda

Moved By: Bill Stuebing, Trustee

THAT the agenda for Board Meeting September 11, 2019 be approved.

Carried

Governance Agenda

9.1 Enrolment Summary Report

Student Enrolment at the end of June 2019 was 11,068 students.

Moved By: Bill Christie, Trustee

THAT the Board of Trustees accept the Enrolment Summary Report for ending June 30, 2019 as information.

Carried

9.2 Satisfaction Surveys for 2018-2019

Associate Superintendent Eberts shared results of the Division and Alberta Education satisfaction surveys completed by students, parents and staff during the 2018/19 school year. Each year the Division determines measures for the outcomes and strategies within our Education Plan and its focus on Division priority areas of Literacy & Numeracy, Equity, and Student Success & Completion. Satisfaction surveys are one of the tools we utilize to gather data for these measures. Results from the surveys are used to support the Divisions planning and are included in results reporting. Further, results are provided to each individual school for use in school-based planning and results reports.

Moved By: Bev Manning, Trustee

THAT the Board of Trustees receive the results of the 2018-2019 Division Satisfaction Surveys and the 2018-2019 Alberta Education Accountability Pillar Surveys as information.

Carried

9.3 Changes to Bank Signing Authority

As a result of changes from the Board Organizational Meeting held on June 12, 2019, it was necessary to change banking documents to reflect the new appointment of the Board Chair, Nicole Buchanan and Vice Chair, Laurette Woodward.

Moved By: Bill Christie, Trustee

THAT the Board of Trustees approve the Banking resolution regarding signing authorities for the Board's general account.

Carried

Moved By: Bill Christie, Trustee

THAT the Board of Trustees approve the Banking resolution regarding signing authorities for the Board's US dollar account.

Carried

Moved By: Bill Christie, Trustee

THAT the Board of Trustees approve the Banking resolution regarding signing authorities for the Board's Scholarship Trust account.

Carried

9.4 Summer Facility Improvements

Associate Superintendent Ruston reported on the summer work for maintenance staff with the completion of numerous work orders. Many of these were Infrastructure Maintenance and Renewal (IMR) projects. Staff also assisted with helping to ensure the readiness of the new West Park Middle School for occupancy by the end of August and the moving of millwork and furniture from the old West Park Middle School to the replacement school.

Projects included work on heating and ventilation systems. Solenoids, pumps, valves, furnace motors, etc. were replaced. Plumbing system upgrades included bathroom conversions and the updating of older fixtures allowing for more LED lighting. Flooring, ceiling tiles, and millwork were replaced in several schools and some gymnasium floors were refurbished according to a needs assessment. Other projects included the replacement of a fire alarm panel, kindergarten room renovation, air quality and mold testing, fencing, and washroom conversions.

Moved By: Bill Stuebing, Trustee

THAT the Board of Trustees accepts the Summer Facility Improvements Report for September 2019 as information.

Carried

9.5 Staffing Report

Associate Superintendent Moltzahn provided an overview of staffing information for the past three years including total employees, teaching FTEs, and the number of Educational Assistants. Additional Human Resources information was also shared with the Board.

Moved By: Laurette Woodward, Vice Chair

THAT the Board of Trustees accept the Staffing Report as information.

Carried

9.6 Lindsay Thurber Comprehensive High School Field Study Trip to Japan August 2020

The Board of Trustees reviewed a field study request for students from Lindsay Thurber Comprehensive High School to travel to Japan from July 10 - 23, 2021. Superintendent Henry confirmed that these were the decided on dates of travel. The trip purpose is to apply the Japanese language the students have learned in class to real life situations in Japan. As well as, host a Japanese student in Canada during the summer of 2020.

Moved By: Bill Stuebing, Trustee

THAT the Board of Trustees approve the Lindsay Thurber Comprehensive High School trip to Japan from July 10 - 23, 2021.

Carried

9.7 PBSAA Report

Chair Buchanan provided a PSBAA report along with a highlights report provided by Executive Director Brian Callaghan.

A Student Voice Program will run concurrently with our Fall Events. As the grant money from the former government for the Student Voice Program has run its course, Council members passed a motion at the August PSBC meeting to allocate funding from unrestricted reserves as seed money, in order to support the continuation of this program.

Trustees discussed the Ministerial Order that requires the changing of the legal name "Red Deer Public School District No. 104" to "Red Deer School Division".

Moved By: Bill Stuebing, Trustee

THAT the Board of Trustees authorize Chair and Vice Chair to take appropriate action to defend the legal naming of the jurisdiction to maintain our Public School identity as discussed at the September 11, 2019 meeting and keep the Board advice of those actions.

Carried

Moved By: Bev Manning, Trustee

THAT Red Deer Public Schools continue to brand themselves as Red Deer Public Schools.

Carried

Moved By: Laurette Woodward, Trustee

THAT Red Deer Public Schools naming and branding be sent to Advocacy Committee for discussion of recommendations.

Carried

9.8 2019-20 Trustee Work Plan

Trustees reviewed and approved their Annual Work Plan, with amendments. The document includes agenda topics for Board meetings.

Moved By: Bev Manning, Trustee

THAT Board of Trustee accepts the amended 2019-20 Trustee Work Plan as information.

Carried

9.9 Changes to Administrative Procedures

Trustees reviewed changes to Administrative Procedure 422, 422 – Appendix A, 430, 432, 432 – Appendix. These changes were made to reflect the changes made to the Teachers and Leadership Quality Standard.

Moved By: Bev Manning, Trustee

THAT the Board of Trustees receive the changes to Admin Procedures as information.

Carried

9.10 Board Policy Review

Trustees reviewed Board Policy #1 – Foundational Statements. Discussion resulted in a request for Superintendent Henry to draft suggested changes for the review of the policy at a future board meeting.

Moved By: Bev Manning, Trustee

THAT the Board of Trustees receive the Board Policy review of Policy #1 as information and refer to Superintendent Henry with reflective changes for review.

Carried

9.11 Statement of Pecuniary Interest

Corporate Secretary Buruma provided Trustees with a copy of the Education Act that outlines situations in which a trustee may be in a conflict of interest. These are limited to matters of pecuniary interest and are aligned in the Act.

Matters of particular relevance to trustees are as follows:

- The pecuniary interest of the spouse (or adult interdependent partner) are the pecuniary interest of the trustee
- Trustees must declare any pecuniary interest in the matter before the Board, must absent themselves from any discussion surrounding the issue, and must not vote on such issues
- Trustees must file a statement of pecuniary interest with the Corporate Secretary of the Board and then report to the Board.

Trustees will prepare a Statement of Pecuniary Interest as per the attached form and return it to the Corporate Secretary by September 15, 2019. A report of pecuniary interests of members of the Board of Trustees will be compiled and copies of the list provided to all Trustees of the Board and key officials and employees of the Board as needed.

Moved By: Laurette Woodward, Vice Chair

THAT the Board of Trustees receive the Statement of Pecuniary Interest as information.

Carried

9.12 Superintendent's Report

Superintendent Stu Henry highlighted a number of activities he was involved in during the months of June, July, August and September.

Moved By: Bill Stuebing, Trustee

THAT the Board of Trustees accepts the Superintendent's Report as information.

Carried

9.13 Board Chair's Report

Chair Buchanan provided highlights of a number of activities and events she was involved in during the months of June, July, August and September.

Moved By: Laurette Woodward, Vice Chair

THAT the Board of Trustees accepts the Board Chair's Report as information.

Carried

9.14 Magic Square

Trustee Christie presented the Magic Square demonstration.

Moved By: Laurette Woodward, Vice Chair

THAT the Board of Trustees accepts the presentation on the Magic Square as information.

Carried

Adjournment

Chair Buchanan declared the meeting adjournment at 3:03 p.m..

Chair

Corporate Treasurer